

City of Kemah

**City Council & Kemah Public Facilities
Corporation**



**Council Chambers
Kemah City Hall
1401 State Hwy 146
Kemah, Texas**

**COUNCIL REGULAR MEETING
MINUTES**

January 7, 2026
6:00 PM

Robin Collins - Mayor

Darren Broadus
Council Position 1

Dustin Oliver
Council Position 2

Doug Meisinger
Council Position 3

Lee Wallace
Council Position 4

Isaac Saldana
Council Position 5

1. Call to Order and Certification of a Quorum

Mayor Robin Collins called the Kemah Council Meeting/Kemah Public Facilities Corporation Meeting to order at 6:01 p.m. in the Council Chambers in Kemah City Hall. Present were City Councilmembers Lee Wallace, Darren Broadus, Dustin Oliver, and Isaac Saldana. Council Member Doug Meisinger was absent and there was a quorum.

2. Pledges

Mayor Collins led the pledges of allegiance to the flags.

3. Moment Of Silence

Observed

4. Invitation to Address Council

(State law prohibits the Mayor and members of the City Council from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Law. Comments should be directed at the entire Council, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual shall be cause for termination of speaking privileges and expulsion from Council Chambers. Your comments are limited to three (3) minutes. Adopted Resolution 2023-04-HB2840.)

Name	Address	Topic
Shelia Thorne		Executive Session Shaq

5. Proclamations, Presentations, Awards, and Community Spotlight

5.A. Recognition of the City of Kemah as a “We Hire Vets” recognized Human Resources employer through the Texas Workforce Commission and Texas Veterans Commission.

6. Mayor's Comments and Announcements

Announcements concerning items of community interest. No action will be taken.

- CCLAC Award
- Events
- Holiday Closures
- Citizen Concerns
- TXDOT Road Closure

7. Council Members’ Comments and Announcements

Announcements concerning items of community interest. No action will be taken.

Council Member Darren Broadus

- Thanks for Coming

Council Member Dustin Oliver

- Thanks for Coming

Council Member Lee Wallace

- Thanks for Coming

Council Member Isaac Saldana

- Let's get to Work

8. City Administrator Report

Announcements concerning items of community interest. No action will be taken.

8.A. TCEQ Compliance Letter dated 11/14/2025 **City Administrator**

9. Reports from Staff

9.A. POLICE DEPARTMENT MONTHLY UPDATE **Police Department**

9.B. Human Resources Monthly Report **Human Resources**

9.C. Monthly Reports And Sales Tax Report **Finance**

9.D. FEMA Small Project Closeout **Finance**

9.E. Next Level October-November report **Human Resources**

9.F. City Secretary Report **City Secretary**

10. Executive (Closed) Session(s)

Mayor Collins adjourned the regular meeting to proceed with the closed sessions at 6:14 PM

10.A. Texas Open Meetings Act, Section 551.074 Government Code - Mayor
Personnel Matters Discuss Employment, Appointment, or Evaluation of
a Public Officer or Employee

City Secretary

10.B. Texas Open Meetings Act, Section 551.071 Government Code - City Administrator
Consultation with Attorney

10.C. Texas Open Meetings Act, Section 551.072 Government Code - City Administrator
Deliberations About Real Property

11. Action Item(s) From Executive Session(s)

Mayor Collins reconvened the regular meeting to proceed with the closed sessions at 7:29 PM

11.A. Consideration and Possible Action on Personnel Matters Discuss Mayor
Employment, Appointment, or Evaluation of a Public Officer or
Employee, to-wit:

City Secretary

No Action Taken

- 11.B. Consideration and Possible Action Regarding Deliberations About Real Property City Administrator

Motion: To Approve Quick Quack Easement Pending Utility Verification and Type of Construction

Made By: Council Member Darren Broadus

Seconded By: Council Member Lee Wallace

Vote: Motion Carried unanimously by all Councilmembers present.

12. Consent Agenda

Mayor Collins requested Item 14F be prioritized for discussion before item 12A.

- 12.A. To Approve the Minutes of the 12/03/25 City Council Regular Meeting City Secretary

- 12.B. Consideration and Possible Action to Approve Resolution 2026-01 City Secretary

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEMAH TO AUTHORIZE A CONTRACT FOR ELECTION SERVICES BETWEEN THE ELECTIONS OFFICER OF THE COUNTY OF GALVESTON, THE COUNTY OF GALVESTON AND THE CITY OF KEMAH FOR A GENERAL ELECTION ON SATURDAY, MAY 2, 2026 AND A RUNOFF ELECTION ON SATURDAY, JUNE 13, 2026, IF NECESSARY, AND OTHER MATTERS

- 12.C. Consideration and Possible Action to Approve Resolution 2026-02 City Secretary

A Resolution of the City of Kemah, Texas Designating an Official Newspaper for the City of Kemah

- 12.D. Consideration and Possible Action to Declare Five Ruggedized Cell Phones as Surplus Police Department

Motion: To Approve Items 12A-12D

Made By: Council Member Darren Broadus

Seconded By: Council Member Lee Wallace

Vote: Motion Carried unanimously by all Councilmembers present.

13. Old Business and Consideration of Possible Action

- 13.A. Consideration and Possible Action to Approve the Replat for Quick Quack Coastal View- FM 2094 (Preliminary/Final Plat) Building

Motion: To Approve

Made By: Council Member Darren Broadus

Seconded By: Council Member Dustin Oliver

Vote: Motion Carried Council Member Isaac Saldana, voting "No".

- 13.B. Consideration and Possible Action Regarding Hotel Occupancy Tax (HOT) Sponsorship Applications Communications and Tourism

**Item Tabled at the 11/5/25 City Council Meeting*

Motion: To Approve as discussed in the 1/7/26 Workshop.
Council Member Dustin Oliver abstained from voting.
Made By: Council Member Darren Broadus
Seconded By: Council Member Isaac Saldana
Vote: Motion Carried unanimously by all Councilmembers present.

14. New Business and Consideration of Possible Action

- 14.A. Consideration and Action to Approve a Special Event Temporary Conditional Use Permit for the "Krewes Into Kemah Mardi Gras Parade" Communications and Tourism

Motion: To Approve Pending Police Department Approval
Made By: Council Member Isaac Saldana
Seconded By: Council Member Lee Wallace
Vote: Motion Carried unanimously by all Councilmembers present.

- 14.B. Consideration and Possible Action to Approve Resolution 2026-04 City Secretary

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEMAH, TEXAS, ESTABLISHING THE REGULAR MEETING DATES, TIME, AND PLACE OF THE CITY COUNCIL; REPEALING PRIOR CONFLICTING ACTIONS; AND PROVIDING AN EFFECTIVE DATE.

Motion: To Approve To Change the Council Meeting Time to 4:00 PM
Made By: Council Member Darren Broadus
Seconded By: Council Member Lee Wallace
Vote: Motion Carried unanimously by all Councilmembers present.

- 14.C. Consideration and Possible Action to Move the 02/18/26 City Council Regular Meeting to a 02/19/26 City Council Special Meeting City Secretary

Motion: To Approve
Made By: Council Member Isaac Saldana
Seconded By: Council Member Darren Broadus
Vote: Motion Carried unanimously by all Councilmembers present.

- 14.D. Consideration and Possible Action to Approve the itemized radio equipment that will be purchased under the Operation Lone Star Grant program. Police Department
- Motion: To Approve
- Made By: Council Member Darren Broadus
- Seconded By: Council Member Lee Wallace
- Vote: Motion Carried unanimously by all Councilmembers present.
- 14.E. Consideration and possible action to approve a budget amendment that will be reimbursed under the Operation Lone Star Grant program from the Texas Office of the Governor. Police Department
- Motion: To Approve
- Made By: Council Member Darren Broadus
- Seconded By: Council Member Dustin Oliver
- Vote: Motion Carried unanimously by all Councilmembers present.
- 14.F. Consideration and Possible Action to Approve the purchase of new equipment for Public Works Finance
- Motion: To Move Item Up for Discussion - Mayor Collins requested Item 14F be prioritized for discussion before item 12A.
- Made By: Council Member Darren Broadus
- Seconded By: Council Member Dustin Oliver
- Vote: Motion Carried unanimously by all Councilmembers present.
- Motion: To Approve Option "A" for \$214,400.00
- Made By: Council Member Darren Broadus
- Seconded By: Council Member Isaac Saldana
- Vote: Motion Carried unanimously by all Councilmembers present.
- 14.G. Consideration and Possible Action to Award the Contract for RFP, Sealed Bid Project 2025-01 - Professional Grant Administrative Services for Community Development Block Grant - Disaster Recovery (CDBG-DR) Local Communities Program (LCP) to Public Management, Inc. City Administrator
- Motion: To Approve Public Management Inc.
- Made By: Council Member Darren Broadus
- Seconded By: Council Member Lee Wallace
- Vote: Motion Carried unanimously by all Councilmembers present.

14.H. Discuss 2025-2026 Kemah Fee Schedule.

Finance

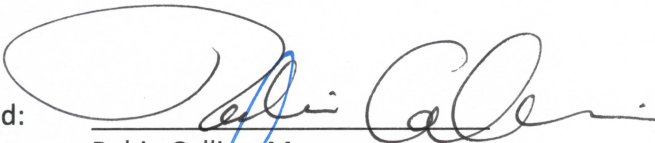
No Action Taken

15. Adjournment

Mayor Collins-there being no further comments, the meeting is adjourned by 8:09 PM.

Meeting End Time: 8:09 PM

Date: 1.21.2026

Approved: 
Robin Collins, Mayor

Attest: 
Natasha Hinton, City Secretary

